



PowerPoint Guide

By Steve Danaher

Introduction

The intention of the Conference organizers is to exhibit a consistent, professional look with your presentation.

We appreciate that some of the presenters may not have previously utilized electronic media as an aid for a presentation, this guide is here to assist with setting up your presentation so it is an informative and visually stimulating addition to your physical and oral effort.

For those of you that are new to this style we encourage you to make use of family and friends who may be more familiar with PowerPoint to assist where they can.



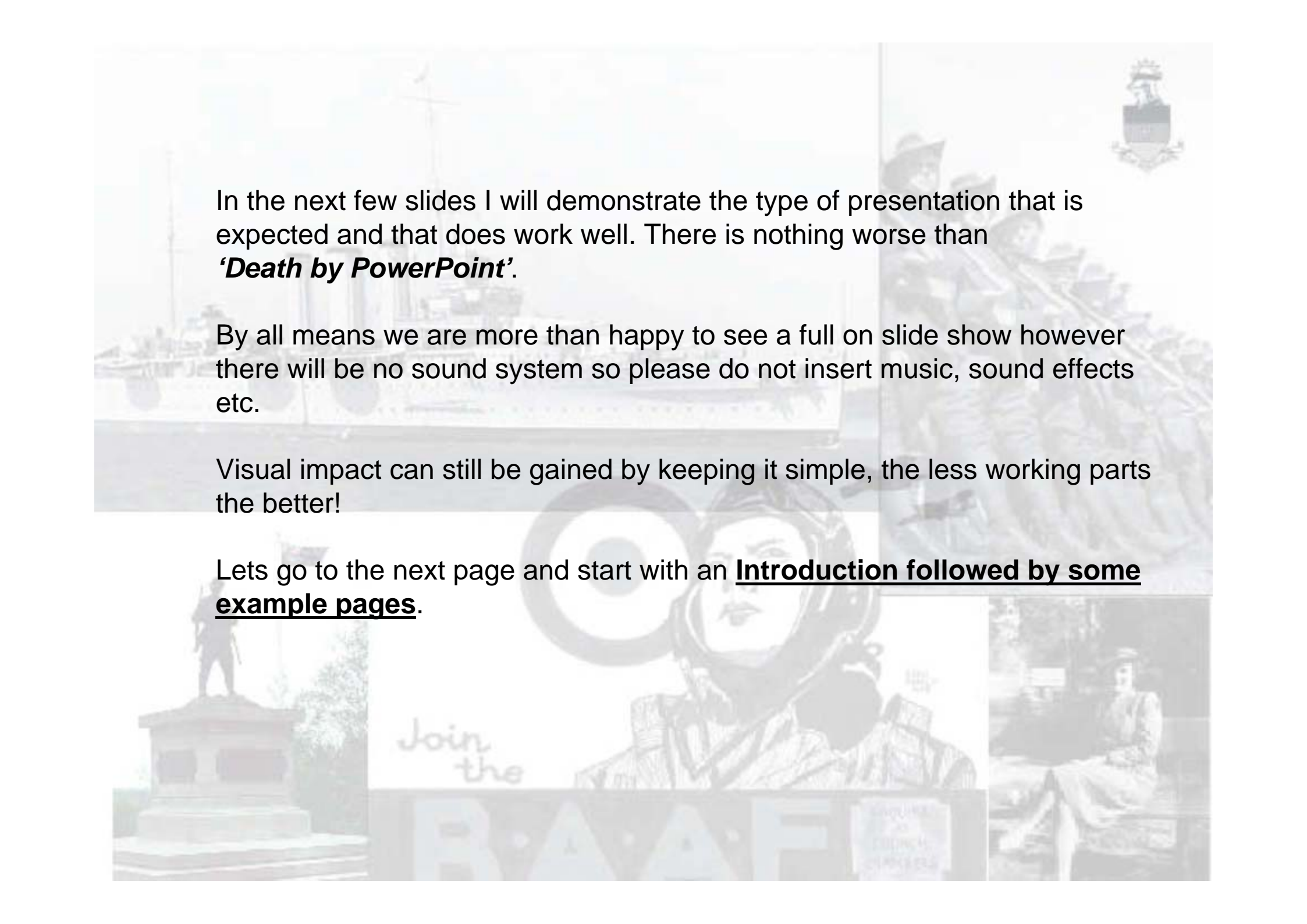
Tips

- Delivery will be limited to 30 min with 10 min question time.
- Rehearse your presentation.
- Do not use too many slides.
- Dot point text, not paragraphs.
- Use photos & colour as desired.



Further Tips

- Fonts have been set, please do not adjust these.
- Use an introduction slide with the Subject and your name.
- Notes are required with your submission.
- Only presentations using this template will be accepted.



In the next few slides I will demonstrate the type of presentation that is expected and that does work well. There is nothing worse than ***'Death by PowerPoint'***.

By all means we are more than happy to see a full on slide show however there will be no sound system so please do not insert music, sound effects etc.

Visual impact can still be gained by keeping it simple, the less working parts the better!

Lets go to the next page and start with an **Introduction followed by some example pages.**



(Add a pic)

UN Peacekeeping UNTAC

By
Steve Danaher

(main heading & presenter)

FCU HQ Phnom Penh



- FCU 1000 strong.
- All Corps.
- Dets everywhere.

(Verbally elaborate on each bullet point)

(Pic for visual effect)

Old v New

- Old Air Force

- New Air Force



Hanger collapsed soon after



(A couple of pics with labels and we elaborate on the content.)

Battambang



My Hootch



Front Gate



(Same again with the elaboration)

Medals



For service in Cambodia and Bougainville

Questions

- I am happy to take questions.
- Please keep them brief.

ប្រយ័ត្នគ្រាប់មីន!!



Danger!! Mines!!

Conclusion

- By using pics and dot point text a slide presentation can be effective. What I have demonstrated here is a very simple construction without any special effects.



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- By utilizing slides, notes and physical animation your subject matter can take on a stimulating presence.
- The key to a GREAT presentation is rehearsal and more rehearsal.
- Good luck and we look forward to seeing you at the conference.